

COMPREHENSIVE PLAN UPDATE
Citizens Advisory Committee
DRAFT ACTION MINUTES AND MEETING SUMMARY

The Citizens Advisory Committee met on February 16, 2016 in the Mitchell Park Community Center – El Palo Alto Room

Present: Emberling, Filppu, Fine, Garber, Glanckopf, Hitchings, Keller, Kleinhaus, Kou, Levy, McDougall, McNair, Nadim, Packer, Peschcke-Koedt, Summa, Uhrbrock, van Riesen, Sung, Titus, Uang, Wenzlau

Absent: Hetterly and Moran

Staff Present: Hillary Gitelman, Jeremy Dennis, Elena Lee, Robin Ellner, Jessica Sullivan, Sylvia Star-Lack, and Andrew Hill (consultant)

Agenda Changes, Additions, and Deletions: None

Oral Communications

Joanne Cultnow – Frequency of transit and convenience of transit stops are important and need to be considered.

Gabriel Lewis– Speaking on behalf of the Sierra Club Loma Prieta Chapter. Staff resources should not be focused on BRT because City Council has already adopted a position. Construction of infrastructure at water's edge for ferry is a form of climate denial.

Penny Ellson- Speaking as an individual. Comprehensive Plan Update must incorporate Complete Streets policies, making streets available for all users. Comprehensive Plan must continue to support Safe Routes to School. Policy T-2.11 should also prioritize safety for “development that affects school traffic routes.” Comp Plan should also include the 2003 Council adopted statement of policy related to school commute corridors network.

Staff Comments

Hillary Gitelman, Planning and Community Environment Director, announced that Jeremy Dennis, the Advance Planning Manager was leaving the City effective February 25th and thanked him for his work. She stated that the City would recruit to fill his position as the project manager for the Comp Plan Update and staff would continue the progress. Director Gitelman stated that City Council will discuss the schedule on February 22nd. Staff will communicate to Council that the CAC wishes to engage in housing issues and discuss potential joint meetings. City Council Finance Committee will discuss the fiscal study prepared about the Draft EIR scenarios. CAC can submit comments on the EIR through the public hearings held at one of the boards, commissions or Council. Or if desired, a separate meeting can be scheduled for the CAC on the EIR.

Update on February 8, 2016 Council Meeting on the Draft Community Services and Facilities Element

Director Gitelman then provided an update on the City Council hearing on the Draft Community Services and Facility Element. Council expressed a lot of appreciation for the work that went into the draft element and for the quality of the work. Council directed that the CAC consolidate where possible, remove redundancies and provide some flexibility for the programs. Staff recommended that the subcommittee work on revising the element and staff would then return the revised element for CAC consideration. The subcommittee members all agreed that they would be willing to work on revising the element.

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CAC member Kou had requested that the City Attorney clarify limitations on CAC member's ability to write for blogs or opinion pieces in publications and when it would violate the Brown Act. Advance Planning Manager Dennis stated that it is not black and white and challenging, but people need to be careful. Director Gitelman requested that such questions be submitted to staff in writing.

Action Minutes

Motion: Chair Keller moved, second by Committee member Sung, to approve the Action Minutes for January 26, 2016 CAC meeting.

Motion Passed: (20-0-2) (Hetterly and Moran absent)

Action: Review and Recommendation of the Draft Transportation Element

Transportation Subcommittee members, Nadim, Uhrbrock, McDougall, and Packer, provided a summary of the outcome of their discussion and items that needed further discussion. The CAC members discussed the Transportation Element in two rounds. The discussion was focused around the draft element, with a focus on parking. Advance Planning Manager Dennis thanked the Community Services and Facilities Subcommittee for their work. He also stated that prioritization of goals, policies and programs will occur at the end of the process and the CAC will be able to discuss them at that time. He also expressed his appreciation for the CAC and their work.

Feedback for Continuous Improvement

Future Meetings

February 22, 2016 City Council Meeting

March 16, 2016, CAC Meeting, Rinconada Library